NATIONAL SECURITY AGENCY

HIGH SCHOOL WORK STUDY PROGRAM



The National Security Agency (NSA) is looking for high school juniors who possess outstanding academic credentials in the areas of business, computer technology, engineering, graphic arts, manufacturing, construction, Chinese language or Russian language.

The High School Work Study (HSWS) Program is designed for high school students who plan to participate in a school-sponsored work experience program during their senior year. Students are hired to participate in a paid part-time internship from September - August for a minimum of 4 hours a day, Monday through Friday. **Please Note:** Your high school must participate in early work release.

Applications are accepted online at IntelligenceCareers.gov starting September 1.

Students **must apply online AND** mail or email (HSWS_Office@nsa.gov) the following forms:

- ☐ **Resume**
- ☐ **Official Transcript from High School**
  - Which MUST include junior year work in progress classes
- ☐ **One Student Evaluation**
  - Located under HSWS Program on **IntelligenceCareers.gov/NSA**
- ☐ **One Teacher Recommendation in Field of Study**
  - Located under HSWS Program on **IntelligenceCareers.gov/NSA**

Who is Eligible to Apply?

Applicants should have a minimum unweighted GPA of 2.5 on 4.0 scale. Applicants must be **16 years of age by December 31 of high school junior year**, be citizens of the United States and eligible to be granted a security clearance.

Field of Study

Office Assistant: Must have completed at least two business or technical computer courses

Computer Aide/Engineering Specialist/Tech: Must have completed at least two technical computer courses

Printing/Graphic Arts & Model Shop: Must be enrolled in manufacturing or printing/graphic arts courses at a technical high school

Facilities/Logistics: Must be enrolled in construction, engineering, project management or manufacturing at a technical high school

Chinese Language: Must be enrolled in advanced Chinese courses (Chinese 5 or higher)

Russian Language: Must be enrolled in advanced Russian courses (Russian 4 or higher)

Please visit our website at IntelligenceCareers.gov/NSA or contact the HSWS Program Office: HSWS_Office@nsa.gov I 410-854-4592

NSA is an Equal Opportunity Employer and abides by applicable employment laws and regulations. All applicants for employment are considered without regard to age, color, disability, genetic information, national origin, race, religion, sex, sexual orientation, marital status, or status as a parent.

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